

PARKING WAITING LIST APPLICATION

Select Priority (1 – 7) _____ (see reverse side for description)

The following information is required for state employees on state SEMA4 payroll system and individuals paying by invoice:

Last Name _____ First Name _____ Middle _____
Employee ID (required for employees on state SEMA4 payroll system) _____
Name of State agency working for _____
Work Address (current address) _____
Work telephone number () _____
Work e-mail _____

The following information is required for businesses or state agencies:

Company or State Agency Name _____
Billing Address _____
Contact Name _____
Contact Phone () _____
Contact e-mail _____

Do you currently have a Capitol Complex parking contract or assignment? Y/N _____

If no, FMD currently has parking available in the following facilities:

- **Lot X** in Sears parking lot on Rice Street

If yes, where do you park right now? _____

You may also apply for waiting lists at up to two other facilities (see reverse for list of parking facilities).

Waiting List Facility choice #1 _____

Waiting List Facility choice #2 _____

When you receive your #1 choice, you will be removed from your #2 choice.

Received by FMD (for FMD use only)

By _____ Date _____ Time _____ Registration Number _____

Parking Assignment Attachment

Summary of Priority Descriptions (defined in Capitol Complex Commuting Policy)

- 1) Disability – You will be required to provide FMD with a copy of your Department of Public Safety Disabled Persons Parking Identification Placecard, which will be kept on file at FMD.
- 2) Van pool – You must either be registered with Metro Van Pool.
- 3) Car pool – You must be registered with Transit Rideshare.
- 4) Executive Management – As defined by agency heads.
- 5) State agency – For state agency business needs in Capitol Complex; paid by state agency.
- 6) Employees – This includes state employees of the executive and judicial branches of state government. This also includes federal employees whose work location is in the Capitol Complex including the St. Paul Armory. This does *not* include contract employees. For employees not on the state SEMA4 payroll system, FMD will verify your employment status with your agency's Human Resources Office.
- 7) Vendors or individuals with a business need in the Capitol Complex - includes contract employees and all others not covered by priorities 1 through 6.

Capitol Complex Parking Facilities managed by FMD

14th Street Ramp
Admin Ramp – A
Admin Ramp – B
Admin Ramp – C
Admin Ramp – D
Admin Ramp – E
Admin Ramp – F (top deck)
Andersen Ramp
Centennial Ramp – Blue
Centennial Ramp – Green
Centennial Ramp – Orange (top deck)
Centennial Ramp – Purple
Centennial Ramp – Red
Lot C
Lot G
Lot H
Lot I
Lot J
Lot Q
Lot X (Sears)
Ramp F Lower
Ramp F Upper